
First Middle Last Candidate Information Sheet

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Contents

First Middle Last Candidate Information Sheet	2
Introduction	2
Re: share my ID over email	2
Re: professional references	2
Re: relocation	2
Rate Schedule (compensation expectations)	4
Fully remote roles	4
On-site/hybrid roles	4
Details needed for submission	5
My resume	5
Candidate details	5

First Middle Last Candidate Information Sheet

Introduction

Hello,

I apologize for the form letter response.

I receive a high volume of recruiter emails every day and I've found this letter to be the most efficient way to handle the high volume of emails and reduce back and forth emails/texts/calls.

If you have any questions/comments/concerns not covered by this document, please let me know via e-mail and I'm happy to address them!

If you ask me something answered in this document, I will not respond and will not move forward with the opportunity, so please read it in detail!

Re: share my ID over email

I WILL NOT share my (full or redacted) photo ID over email or any other electronic written communication. If that is "required" then I have no interest in moving forward with this opportunity.

I am happy to get on a teams/zoom/google meet etc call and show my ID.

Re: professional references

I am happy to provide professional references once an interview with the end client/customer/hiring manager/team has been scheduled. I will NOT provide references up front. If that is "required" then I have no interest in moving forward with this opportunity.

Re: relocation

if the role is not based in **Place 1/Place 2** or **Other Location** I will need to re-locate

Question	Answer
Am I open to relocation?	Yes
Am I willing to re-locate at own expense?	No
Am I open to up to 100% travel	Yes

Please be aware that:

- I will **only re-locate at the employer expense.**
- I will need **two weeks of time** to re-locate.
- The net amount of the re-location benefit **MUST be at least 1,987.11** to fully compensate me for the time/effort to re-locate.
- The full re-location benefit **must be provided prior to the confirmed start date.**
- I **will NOT** accept a reimbursement based re-location package.
- I am happy to come onsite (at client expense (paid up front)) for training/orientation etc.

Rate Schedule (compensation expectations)

Fully remote roles

I have a **very strong** preference for fully remote roles.

I am open to (at the absolute bottom of my range):

- **\$12.34** per hour(w2)
- **\$123,456.00** annually
- **\$56.78** per hour (1099/corp to corp)

I have a strong preference for roles that are :

- **\$34.56** per hour(w2) or more
- **\$321,987.00** annually or more
- **\$78.90** per hour (1099/corp to corp) or more

On-site/hybrid roles

- **\$34.56** per hour(w2) or more
- **\$321,987.00** annually or more
- **\$78.90** per hour (1099/corp to corp) or more

In regards to compensation type, I am open to:

- w2
- corp to corp (I have my own LLC)
- 1099

If you have a rate for any of the compensation options above, send them all. I will pick which one works best for my situation and the opportunity.

If it's a different rate with/without benefits, send both.

If the above is in alignment with this opportunity, please feel free to send me an RTR with the best rate you can offer.

Details needed for submission

My resume

[Download Candidate resume\(format\)](#)

I am happy to discuss and make edits to the resume content specific to the opportunity if you feel they are needed.

Candidate details

Here are my complete candidate details for submission to the role.

Question	Answer
Full name	First Middle Last
E-mail address	
Phone number	1 123 456 7890
Preferred form of contact	Email will get the fastest response.
Work authorization	US Citizen
Are you employed presently?	Not currently employed
Current location	City,State,Country etc
Current timezone	Timezone
Timezones I can work in	Timezones
Availability to interview	Sometime
Availability to start	Sometime
Highest Education	Some education level
Graduated Year	Graduation year
Name of school	School name
Location of school	School location
Linkedin Profile	(https://www.linkedin.com/)
Github Profile	(https://www.github.com/)
Last project	Last project

Question	Answer
DOB	MM/DD
Total IT/career experience	epoch
Open to in-office/hybrid/remote	Yes
Any trips planned in next six months?	No